



NOTES OF GUIDANCE FOR YOUR EXCHANGE DESTINATION

Carleton University, Canada

Fast Facts:

Website:	Carleton's website International/exchange students' website
Language of instruction:	English
Semester dates:	Semester 1 (Fall): September to December Semester 2 (Winter): January to April
Number of students currently enrolled	28,000
Academic restrictions at a glance <i>Please note: These are guidelines. It is your responsibility to research whether the partner provides appropriate courses for your degree programme.</i>	A full list of courses not available to exchange students is available online . Engineering courses are closed to exchange students.
General Costs	~\$18,500 CAD for the year, including mandatory insurance
About the University	The University is situated in Ottawa, the capital city of Canada. Situated on a beautiful campus bordered by the sparkling Rideau River and Canal, Carleton is just minutes from the heart of our nation's government and enjoys easy access to the many organizations, associations and businesses which thrive in Ottawa. Many of Ontario's leading high tech companies surround our campus where cutting-edge research joins with highly innovative teaching to solve real-life problems. Members of a dynamic, research-intensive university, Carleton's faculty and staff provide a superior learning experience for our fine students who hail from every province and from over 100 countries around the world.

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What to expect

Application process

You apply for study exchanges through SWAY. You can find out more about our [study exchange routes here](#), and more about the [application process here](#).

After applying, if you are allocated an exchange place at Carleton University, you will be officially nominated by the International Programmes Team. We will then provide you with your detailed application instructions. **You can ONLY apply to any exchange destination if you have been allocated a place there, and if you are officially nominated by us.**

Academics

For support with the academic side of your exchange, your best point of contact is your Exchange Coordinator, [found here](#). The Exchange Coordinator is a member of academic staff who will be a key contact throughout your exchange.

Course Load and Credit Load	<p>You are normally required to take whatever constitutes a full academic credit or course load at your host university.</p> <p>The page linked below contains a copy of the International Exchange Credit Requirements. This outlines the number of credits you are required to take at your host institution. There are also more answers to frequently asked questions about the academic side of your exchange.</p> <p>Academic matters The University of Edinburgh</p>
Courses	<p>Course availability is subject to change and for this reason Carleton cannot guarantee registration in specific courses.</p> <p>The courses listed on an Incoming Exchange Application form will be reviewed by Carleton's departmental advisors. If courses have been selected from more than one discipline, a request will be sent to the designated department contact for each discipline. Our academic departments will determine which courses an exchange student is approved to take. Each department has their own criteria when assessing course requests, the most important of which is whether a student has the required academic background to meet the course prerequisites.</p> <p>REMINDERS:</p> <p>1) A student may not be approved to take all of the courses they have requested on their application. This can be due to a number of factors, including but not limited to: course is restricted and not open to exchange students, course is full, course is not offered in correct</p>

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	<p>exchange term, course is cancelled, course conflicts with other registered courses or the student does not meet the academic prerequisites to take the course.</p> <p>2) Students requesting full year courses must be prepared to complete both terms of the course (i.e. Fall 2022 and Winter 2023) in order to receive academic credit for the course. This applies even if the course is offered online.</p> <p>**Please be aware, there may not be an up-to-date course catalogue available at this exchange destination. Please use the information available to get an idea about what you can study while on exchange**</p>
Academic Restrictions	<p>A list of courses not available to exchange students is available online. Please review these prior to submitting course requests. Note that Engineering courses at Carleton are completely closed to exchange students.</p> <p>Please note: These are guidelines. It is your responsibility to research whether the partner provides appropriate courses for your degree programme. Even if there are not restrictions on your degree subject, it does not mean that there are appropriate courses for you. Please check.</p>
Orientation	<p>Orientation week happens in early September. You can see more details on the webpage here.</p>

Accommodation

Finding accommodation that you are happy with on your year abroad is very important and there are often many aspects to consider when looking for somewhere to live.

Many host institutions do offer university accommodation but please do note, **this is not always guaranteed**. You may also need to pay for things like agent or administrative fees that is not always the case here in Edinburgh. It is a good idea to do your research so you do not have any surprises!

University Accommodation	<p>On-campus housing is assigned by lottery and is not guaranteed. If a student wishes to apply, they will be required to pay a \$35 non-</p>
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	<p>refundable application fee. The \$35 application fee can be paid by credit card (Visa, Mastercard or American Express).</p> <p>Application and Deadline information can be found here.</p>
Private Accommodation	<p>Students are responsible for securing their own off-campus accommodations. Visit the Off-Campus Housing website to access listings. Other resources are:</p> <ul style="list-style-type: none"> •Envie •Revalie <p>For additional information about living off campus, please review 'Starting Your Search: Advice and Cautions'</p>

Costs

It is important to budget for different expenses while on exchange. Your exchange destination may be more expensive than Edinburgh, and different expenses may be required. For example, rent may be higher; you might need to take public transport more; essentials may be more expensive or different, like sun cream in warmer climates or woolly socks in colder climates! These costs will add up so it is good to have an estimate of how much money you might need.

Tuition Fees	<p>While on exchange, you will continue to pay fees to the University of Edinburgh, as appropriate, and your fee status will determine how much you pay.</p> <p>Consult our webpage here and follow the link to consult the university's information on tuition fees for students studying abroad.</p>
Estimated Cost of Living	<p>Housing and food: \$10,000-12,000 CAD</p> <p>Books and supplies: \$1400 CAD</p> <p>Personal expenses: \$2500 CAD</p> <p>Phone plan: \$35-50 a month (this is often an unexpectedly high cost for UK students)</p> <p>Flights: Varies, ~\$1500 CAD</p> <p>Study permit: \$150 CAD + possible biometrics</p> <p>Insurance: ~\$500 CAD</p> <p>Mandatory transit pass: ~\$450 CAD</p> <p>Total: ~\$18,500 CAD</p>

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	You may also be required to pay for administrative fees at your host institution. This can include paying for your transcript to be sent to us at the end of your exchange.
Insurance	The university health insurance plan is mandatory for exchange students. See here .
Student Loans and Grants	<p>Consult our funding webpages for more information about the Funding available to you through SWAY while on your year abroad.</p> <p>If you receive a student loan or grant, you may still be eligible to receive them during your exchange. Contact your funding providers for more information on the availability and eligibility of funding during your exchange, as well as any additional support they may offer. For example: some loan providers offer travel grants to students.</p>

Other

Passports	<p>Make sure that your passport will be in date for the entirety of your stay, and for any additional required time after the end of your exchange for entry requirements and visa purposes.</p> <p>If you need to apply for a new passport during the application process to your host institution, this may delay the application and visa processes.</p>
Visas	<p>The visa process will vary from country to country, and your own citizenship will influence the visa process you need to undertake. You must make sure to enter your host country on the appropriate visa.</p> <p>If you plan to study in Canada for more than 6 months, you must apply for a study permit. Your application for a study permit is automatically your application for a TRV or eTA as well. The ISSO's website tells you how to start the online study permit application process and provides helpful tips. Requirements for the application vary by country, but all students will need a valid passport, a Carleton Letter of Acceptance, and proof of having sufficient resources to cover expenses in Canada. You will probably have to give biometrics, and may need to get a medical exam and/or police certificate(s). You should gather your documents and submit your application as soon as possible.</p>

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	<p>Here in SWAY we cannot give specific visa advice. Please research using the relevant embassy and government websites for more information. There is more information on our webpage about things to consider regarding visas here.</p> <p>Once you have received an offer from a host institution, you will be given more advice from them about the visa processes.</p>
<p>Disability Statement and Accessibility</p>	<p>Some destinations may be more accessible than others for disabled students. If you require any adjustments due to disability or specific learning difficulties or disabilities and you wish to study abroad please contact The International Programmes Team via email: international.outgoing@ed.ac.uk.</p> <p>We will work together with you to explore the help available at your host institution. It may also be helpful if you discuss this with your Personal Tutor and the Disability and Learning Support Service as well.</p>